

**Minooka Community High School District 111
Volunteer Recommendation and
Contact Information**

Coaching/Activities Sponsor/Other Volunteer Recommendation

We recommend that _____ be approved as a Volunteer as an Asst. (please circle) Coach/Sponsor for _____ at the _____ level For the 20____-20____ school year.

Contact Information:

Address:

Phone Numbers:

Required Information:

The candidate has the following certifications:

- | | |
|--|---|
| <input type="checkbox"/> Current MCHS Employee | <input type="checkbox"/> ASEP Certificate |
| <input type="checkbox"/> Teaching Certificate | <input type="checkbox"/> ASEP Certificate in Progress |
| <input type="checkbox"/> Sub Certificate | <input type="checkbox"/> None |

Criminal Background Check:

- | | | |
|--------------------------|----------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Already on File | Form Provided to Applicant | Completed Check Returned |
| | _____ Date | _____ Date |

Additional Required Information:

- Resume/Application

Date: _____

Date: _____

Signature of Head Coach/Sponsor

Signature of
Athletic Director/Activities Director

All volunteers working under the direction of an approved coach or sponsor, as well as scheduled in an academic area must be processed and approved through the personnel process.